

TOWN OF TRENTON Comprehensive Plan Committee — Meeting Minutes

Date: June 24, 2026 **Location:** Trenton Town Office

Attendance: Greg Askins, John Bennett, Steve Heckman, Christina Heiniger, Peter Lazas, Chantal Longo-Guess, Ann Luther, Jarod Rollins, Judy Sproule, Mary Turner, Jacob Wartell

Absent: Aaron Brown

1. Call to Order The meeting was called to order at 6:05 p.m., Co-chair Jarod Rollins presiding.

2. Approval of Minutes

- Ann moved approval of the minutes, Jacob seconded. Corrections were made to the spelling of Peter Lazas, Jacob Wartell, and Ann Luther. VOTE: the minutes were unanimously approved as amended.
- Jacob raised a question for the committee about how to coordinate overlap between the comp plan public engagement and the planning board's upcoming short-term rental input session.

3. Election of Secretary, Quorum, & Documentation Strategy

- Ann Luther was nominated and seconded to serve as Secretary. VOTE: unanimously elected
- Judy reported on her research about public meetings and quorums. For the purposes of our 12 member committee, a quorum is 7 people. We cannot conduct business unless we have 7 people present. All business will be conducted in a public meeting forum.
- Jarod will investigate setting up a free Google Drive for our committee's use in compiling and organizing documents, notes, and background material. At least two members will hold credentials. Files will be accessible to all but editable by committee members only.

4. Review of Project Timeline & Milestones, Public Outreach & Community Survey Development

- The committee reviewed and discussed the proposed 20-month timeline and major deliverables.
- It was agreed to plan to hold our first public convening in September, with our first community survey going out in August.
- To prepare for the survey, Mary, Judy, and Jarod will research and inquire about surveys from other surrounding towns and share samples prior to the July meeting.
- In addition, Jarod will invite Averil Varney from the Hancock County Planning Commission to join our July meeting, if possible.

5. "Chapter Champions" & Task Assignments

- Committee members expressed interest in the various chapters as reflected below. Members will review the relevant sections of the 2006 comp plan and comparable town plans to prepare for the July meeting.

Chapter	Assigned Member(s)
Housing & Affordability	Jacob, Chantel
Climate Adaptation & Community Resilience	Jacob, Greg
Future Land Use	Greg, Mary
Broadband & Digital Infrastructure	Aaron, Rachel (<i>non-member</i>), Mary
Water Resources	Christina, Greg, Ann
Transportation & Active Mobility	Jarod, Steve, John
Economy & Employment	Chantal, Judy, Christina
Marine Resources	John, Steve
Public Facilities & Services	Christina, Steve, Aaron
Natural Resources, Agriculture & Forestry	Mary, Greg, Chantel
Historic & Archaeological Resources	Peter, Ann
Recreation & Open Space	Jarod, Ann, Christina
Fiscal Capacity & Capital Investment	Judy, Steve
Vision Statement	Jared (<i>Lead Coordinator</i>), Mary; Full

	committee contribution required
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7. Organizing the Next Steps, Other Follow up

- John will contact Ronnie Murphy about setting up a photo shoot at the boat launch for our branding image.
- Judy will inquire about getting printed copies of the 2006 comprehensive plan for all committee members.
- Next meeting, July 22, 6:00 p.m. at the Town Office

8. Public Comment/Adjournment

- Adam Farley introduced himself. He's also on the Planning Committee and a member of the Volunteer Fire Department. He expressed interest in housing, emergency response, and other issues to be addressed by the TCP. He drew the committee's attention to the intersection between the committee's work and future visioning being undertaken by the Planning Committee. He looks forward to following our work, hopes it will be available on the town's Zoom and YouTube channels.

There being no further business, the meeting adjourned at 7:16 p.m.