

## **TOWN OF TRENTON Comprehensive Plan Committee – Meeting Agenda**

**Date:** 5/27/26 **Time:** 6:00 PM **Location:** Trenton Town Office

### **1. Call to Order & Introductions (10 Minutes)**

- Roundtable introductions: Name, background, and one specific reason you volunteered for this committee.

### **2. Election of Officers (10 Minutes)**

- Action Item: Nominate and vote for two Co-Chairs (to run meetings and coordinate with the Town Clerk/Consultant).
- Action Item: Nominate and vote for a Secretary (to take official minutes and file them with the Town Office).

### **3. Committee Ground Rules & FOAA Reminder (5 Minutes)**

- Brief overview of the Maine Freedom of Access Act (FOAA).
- Reminder: All committee business must be conducted in public meeting.

### **4. Project Overview & Assigning "Chapter Champions" (30 Minutes)**

- Review the "Hybrid Approach" budget.
- Review the 20-month timeline and the 6 major project milestones.
- Distribute the list of the 15 required Comprehensive Plan chapters (e.g., Water Resources, Housing, Transportation).
- Explain the "Chapter Champion" strategy: Each member takes the lead on 1 or 2 chapters to guide the research and drafting for that specific topic.
- Action Item: Pass around a sign-up sheet for members to claim chapters that align with their personal expertise or interests.

### **5. Organizing the Next Steps (10 Minutes)**

- Discussion: Reaching out to our "Plan B" consultant (The Musson Group) or the HCPC to formally request a Phase 1 proposal.
- Action Item: Establish a recurring meeting schedule

### **6. Public Comment (5 Minutes)**

### **7. Adjournment**